Mandatory Windows 11 Upgrade for Staff and Students

Purpose of This Message

To ensure all staff and student devices remain secure and up to date, the Technology Department will upgrade all eligible devices to Windows 11 before Microsoft ends support for Windows 10 on October 14, 2025. This upgrade is mandatory and free to prevent security risks and compatibility issues. In order to achieve a high success rate of upgrades, the Technology department is deploying this upgrade prior to summer to ensure users have post upgrade support and devices remain in use before they are shut down for the summer.

What Do You Need to Do?

1. Devices **must be connected to the internet** in order to receive the upgrade.

2. **If possible, Reboot your device nightly** beginning June 7, 2025 through June 14, 2025**.**

    ○ Go to **Start > Power > Restart** (closing the lid or pressing the power button does NOT count).

3. **Keep your device fully charged and powered on** during the upgrade process.

What's Happening?

Microsoft will no longer provide security updates, patches, or technical support for Windows 10 after October 14, 2025. To stay ahead, we are upgrading all eligible devices to Windows 11 starting June 7, 2025.

How Will the Upgrade Work?

- **Upgrade Date:** Technology will begin to configure devices to receive the upgrade on **June 7, 2025.**
- **Automatic Installation:** Windows 11 will download and install on all eligible devices.
    ○ NOTE: You may not receive the upgrade files immediately on your device.
    ○ Users can also go to **Start>Settings>Windows Update>Check for Updates**, to speed up the process and ensure you have the latest patches prior to the upgrade.
- **Reboot Required:** Devices will automatically reboot and begin the upgrade process once the upgrade files are on your device. If you see the option to "update and restart" please select that option to force the upgrade.

Who Is Affected?

- **Students:** Grades **4, 7, 8, 10, and 11**.
- **Staff:** Any device that hasn't already been upgraded (teachers, secretaries, counselors).

Why Is This Important?

- **Security & Compliance:** Protects against cybersecurity threats.
- **Performance & Compatibility:** Faster, improved experience with district-approved applications.
- **Proactive Transition:** Avoids last-minute disruptions before Windows 10 support ends.

Need Help?
Contact Joseph Goffredo, Director of Information Technology

📞 **856-589-8500**

Thank you for your cooperation in making this transition smooth!